

# Your Bank's Responsibility as a Withholding Agent: SSNs, EINs, and ITINs

WEBINAR OR ON-DEMAND WEB LINK  
(LINK INCLUDES FREE CD ROM)

**Friday, August 12, 2011**

8 - 9:30 am PT  
9 - 10:30 am MT  
10 - 11:30 am CT  
11 - 12:30 pm ET

The IRS is scrutinizing names and taxpayer withholding information on accounts as never before. Do you thoroughly understand your bank's responsibilities as a withholding agent? If not, your bank may incur penalties, and possibly be responsible for necessary withholding on an account. This webinar will review how the IRS reads names and matches taxpayer identification numbers. It will also address W-9 and W-8BEN requirements and how to resolve conflicts should they occur. Failure to understand the entire taxpayer withholding process from a financial institution's perspective can be costly. This session will assist you with the information you need to know to be proactive in avoiding IRS taxpayer ID issues.

Continuing Education: Attendance verification for CE credits provided upon request.



## HIGHLIGHTS

- What are the bank's responsibilities as withholding agent?
- How does the IRS read account names and match taxpayer ID numbers?
- Who must complete the W-9 and W-8BEN and who is exempt?
- If an account name and taxpayer ID number does not match, what next?
- How are conflicts involving taxpayer names and ID numbers resolved?
- Is the bank liable if the accountholder does not pay taxes due?
- How long is a W-8BEN valid?
- When and how is the customer issued an EIN?

## WHO SHOULD ATTEND?

This informative session would best suit new accounts representatives, compliance officers, supervisors, trainers, and any other personnel responsible for IRS taxpayer ID verification and reporting.

## **MEET THE PRESENTER**

**Deborah L. Crawford,  
gettechnical inc**



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webinar listing page, and click on the link to register.**

# Community Bankers Association of Oklahoma REGISTRATION FORM

Date of Seminar	Name of Seminar	Live Webinar \$230	On-Demand Link & Free CD Rom \$230	Both Live Webinar & On-Demand Link (includes free CR Rom) \$350	TOTAL
					\$

**\*CD Rom for pc use only**

Name: \_\_\_\_\_ Bank: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ (Email address is required.)

**Hook up instructions and seminar materials will be emailed approximately  
7 days prior to the seminar.**

**REGISTRATION AND PAYMENT INSTRUCTIONS – Please note invoices are not provided.  
Mail registration form and check made payable to:**

Financial Education and Development, Inc., P.O. Box 1780, Helena, MT 59624

Fax registration form, including credit card number to (406) 442-2357.

**Important Note if Paying by Credit Card:** This form will serve as your receipt. Charges will show up on your credit card statement from Financial Education and Development, Inc.

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**\*NOTE: It is best to have all payments and registrations to us 10 days prior to the seminar to ensure timely receipt of hook up instructions and handout materials. We will do our best to accommodate late registrations.**

FOR QUESTIONS EMAIL: [CBAO@financialedinc.com](mailto:CBAO@financialedinc.com)

FAX: (406) 442-2357