

Accounting/Auditing Series: **Auditing Capital Records:** **Are Your Bank's Squeaky Clean?**

WEBINAR OR ON-DEMAND WEB LINK
(LINK INCLUDES FREE CD ROM)

Thursday, April 26, 2012

12 - 1:30 pm PT
1 - 2:30 pm MT
2 - 3:30 pm CT
3 - 4:30 pm ET

Recent audits have revealed incorrect shareholder lists, federal law violations, illegal or invalid investment instruments, missing documents, shoddy recordkeeping, and poor internal controls. Do you **REALLY** know who your shareholders are? This program will address all these issues and much more. Critical permanent capital records are supposed to be squeaky clean, which is possible with the right training. This must-attend webinar will provide you with the tools, practical forms, and instructions to ensure your bank's capital records pass examiner scrutiny.

Continuing Education: Attendance verification for CE credits provided upon request.

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HIGHLIGHTS

- How to correctly maintain records
- Safekeeping and dual control
- How various transactions **should** be handled
- Determining whether the transaction is legal
- Is your shareholder list really accurate?
- Board approvals
- Regulatory and legal implications
- Reconciliations, inventories, and other audits/testing
- Sample forms and audit instructions

WHO SHOULD ATTEND?

This informative session is designed for anyone responsible for maintaining capital records, handling shareholder transactions, and conducting internal-control audits in this area.

MEET THE PRESENTER

**Rhonda Hudson,
Compliance +, Inc.**



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Register Now!

To view prices please return to the webinar listing page.

Community Bankers Association of Oklahoma REGISTRATION FORM

Date of Seminar	Name of Seminar	Live Webinar \$230	On-Demand Link & Free CD Rom \$230	Both Live Webinar & On-Demand Link (includes free CR Rom) \$350	TOTAL
					\$

***CD Rom for pc use only**

Name: _____ Bank: _____

Street Address: _____

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Phone: _____ Fax: _____

Email: _____ (Email address is required.)

Hook up instructions and seminar materials will be emailed approximately
7 days prior to the seminar.

REGISTRATION AND PAYMENT INSTRUCTIONS – Please note invoices are not provided.
Mail registration form and check made payable to:

Financial Education and Development, Inc., P.O. Box 1780, Helena, MT 59624

Fax registration form, including credit card number to (406) 442-2357.

Important Note if Paying by Credit Card: This form will serve as your receipt. Charges will show up on your credit card statement from Financial Education and Development, Inc.

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***NOTE:** It is best to have all payments and registrations to us 10 days prior to the seminar to ensure timely receipt of hook up instructions and handout materials. We will do our best to accommodate late registrations.

FOR QUESTIONS EMAIL: CBAO@financialedinc.com

FAX: (406) 442-2357